**EvNSW SERIOUS INCIDENT MANAGEMENT (SIM)**

*This document does not take the place of FEI requirements. It is a brief outline of some procedures that should be considered prior to the start of the Event.*

* ***A meeting should take place with officials before the start of the Cross Country***

|  |  |  |
| --- | --- | --- |
| SIM Management Team | Name | Phone |
| Representative of the OC (Head of SIM) |  |  |
| Technical Delegate or their Representative |  |  |
| Medical Officer or their Representative |  |  |
| Veterinarian or their Representative |  |  |
| Press Officer/Communications |  |  |
| NOK contact/ family liaison |  |  |
| Assistant to assist with admin |  |  |

|  |  |  |
| --- | --- | --- |
| Independent Investigation Panel | Name | Phone |
| Member 1 (Non officiating Official) |  |  |
| Member 2 (Non officiating Rider) |  |  |
| Member 3 (Person experienced in Eventing) |  |  |

* *In case of a serious accident of a rider or horse immediate action and communication will be:*

**At the fence**:

* screens up while any treatment is taking place
* take rider or horse into ambulance as quickly as possible, subject to Medical/Veterinary advice to clear the course to continue the competition
* fence repair crew to repair ground or fence if necessary
* Fence judge to be replaced if necessary, as required to provide a report/independent statement. Fence judge may require support following a serious accident.
* PA Commentator to announce hold up on course, without further details
* Media and photographers at distance if possible

**Meeting:**

* Initiate gathering of information and establish facts, check if video material, photographs, diagrams statements with the help of the TD is available
* Inform essential contacts
* Keep contact with hospital
* Arrange communication / support with immediate issues with Riders family /team/friends / horse owners (accompany to hospital, provide info & logistical support)

**Actions:**

* Communication: holding statement to be provided to Media, Commentator
* Decide if event should continue if case of rider fatality (rider meeting can be convened before decision is taken)

**Media Communication:**

**Written statements**

* Name of rider, nationality
* Name of horse (owners)
* Type of fall:
* The organisers are investigating the facts surrounding the incident, Rider or horse is undergoing medical investigations. A full statement will be issued and a press conference held when more information as soon as possible / as available

**Verbal statement:** Rider or horse is undergoing medical investigations and that more information will be available as soon as possible / as available.

**Press conference**:

* If required start press conference after the end of the competition – allow time to gather necessary information.
* In case of fatality: a factual statement and only few questions to be authorized
* Secure relevant rider/horse biography
* If horse fatality, establish if rider is prepared is will/able to meet the press
* Prepare Press statement – see below

**NB**: Replies, written or verbal, should be:

* calm
* objective
* clear and factual
* brief
* responsible and concerned

Additional FEI information including FEI EVENTING SERIOUS INCIDENT MANAGEMENT (SIM) 2017 UPDATED December 2016 [Click here](http://inside.fei.org/fei/your-role/organisers/eventing/downloads)