

COACHING NSW COMMITTEE MEETING Minutes

Time and Date	7:30pm 11 Sep 2023
Location	Zoom
Attendees	Sally Barbera, Ben Netterfield, Rachael Downs, Sarah Venamore, Helene Brassier (Secretary)

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Sally opened the meeting at 7:35pm

1.2 Apologies

Caroline Hooper, Sharmayne Spencer

1.3 Conflicts of Interest

As recorded. We will declare them as they arise.

1.4 Review of Previous Minutes

The Meeting Minutes from the last meeting on 7 Aug 2023 have been reviewed.

Motion: to accept the Meeting Minutes from 7 Aug 2023.

Proposed: Rachael Downs

Seconded: Sarah Venamore

Motion Carried

1.5 Correspondence

EA Coaches involved with Certificate III Horse Care

Belinda Bailey contacted Vireena about this course that she runs through Tafe.

She wants attendees to be with an EA Coach.

Vireena will get back to Belinda.

"We currently deliver the Certificate III in Horse Care via TAFE Digital and face to face from our Taree Campus. We currently have just under 100 enrolled students and are very mindful of our risk mitigation processes.

Our students are encouraged to attend face to face workshops but also have the opportunity to submit assessment evidence via video. The first unit of competence is a prerequisite unit and is called ACMEQU212 Handle Horse safely. During this unit students do basic horse handling activities.

We would like to make it a condition of assessment, students be in the company of an accredited EA Coach when they are gathering evidence for presentation."

NSW Awards are up (Community/Volunteer) on the 4th of October

A COTY Award is to be awarded through the Sports awards.

Sally raises that we need to ensure we are aware of the criteria for this award. We were thinking of one of our COM, but we need to ensure it meets the Sports award criteria.

The committee discussed COTY, and decided that we will email each other within 3-4 days.

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2. GENERAL BUSINESS

2.1 Chairs Report

The ex-national committee had a meeting and decided to speak to each state board.

Sally is asking the committee to join (Zoom).

The plan is to talk to all board members, in order to point out what was done at National level, and give them a heads up that a meeting will be reconvened to reform a National Coaching committee, with skill based people. (Marketing, Accounting) It will not be State representative. The goal is to let everybody know. It is concerning not to have a State representation.

2.2 Coach Educator/SSTA Workshop

We got 15 answers to our EOI. Most coaches are from Sydney, which is where we will have to host the face to face part.

Possible format:

- 1 session online prior face to face
- 1 or 2 days face to face
- 1 session online after face to face

We can have Simon Kale and Sam Fasher to present something.

We are looking at Simon driving it with Sally, 2 day face to face mid week, ideally.

Sarah Venamore, Simon Kale , Sam Fasher, and Sally to present.

Dates to be finalised, before Xmas. (end Nov, early Dec at the latest)

Venue: Riders retreat at SIEC probably, or HDC with a covered arena.

Workbooks: Simon Kale has them.

2.3 Coach Day with Chris Bartle (SIEC)

Sally and Vireena will catch up separately. We will need to do EOI to get riders.

- Friday 10th Nov is masterclass: 4 to 8pm
- Saturday 11th Nov is Coaches Day : 10 to 2pm on the Friday

2.4 Next zoom date + content

This will be later this year as there is already a lot to work on.

17th Oct could work (or 14th) to do the next Zoom

- Safe 365 App that was presented during the Coach Workshop.
- Zoom about Communication

Other Ideas:

- A few coaches use electronic systems for bookings. It would be helpful to get an idea of what these systems are, set up, costs...

2.5 Draft a Coaching NSW Calendar (to get organised + coaches have asked for visibility)

Look at this during next meeting

2.6 Committee members list + re-election

Caroline and Rachael are re-nominating. Helene forwarded to Vireena the email Bruce sent 2 years ago.
Sally and Vireena will go through this to send out to Coaches as soon as possible.

2.7 ENSW update from Vireena

- 21st Oct ENSW Members Day
- Dressage High Performance team to talk to the Eventing High Performance, to try to organise a clinic

3. Business Arising from 7 Aug 23:

Topic	What	Who	Deadline	Status
Trainings	Decide CE Workshop dates, content + book venue			
Comms	Draft a CNSW Calendar			
Committee	Send out EOI	Vireena	30 Sep 23	

Meeting Closed: 9:10 pm

Next monthly Meeting: Monday 2nd October 7:30 pm