

Time and Date	7:00pm 13 April 2022
Location	Zoom
Attendees	Sally Ann Barbera, Rachael Downs, Ben Netterfield, Caroline Hooper, Jim Collins Helene Brassier (Secretary),

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

With a quorum in attendance, Sally as Chair opened the meeting at 7:11pm.

1.2 Apologies

Sarah Venamore, Fiona Hughes, Sharmayne Spencer, Vireena Peacock

1.3 Conflicts of Interest

As recorded.

1.4 Review of Previous Minutes

The Meeting Minutes from last meeting on 16 of March 2022 were reviewed.

Motion: to accept the Meeting Minutes from 16 March 2022.

Proposed: Rachael Downs Seconded: Ben Netterfield Motion Carried

1.6 Correspondence

None

2. GENERAL BUSINESS

2.1 Chairs Report

National committee update

Coaching NSW wants that Concussion training is included in the coach training.

Insurance: National Committee are looking at other insurances (other than EA insurance) to check if they are adequately insuring coaches, especially renewal date.

2.2 PD Budget, Zoom and Marquee Event (SIEC last 2 weekends in June)

HDC have confirmed that there will be competitions on Saturday-Sunday, then Wednesday to Sunday

- Equibility are interested to be involved – Sally: [Book Jen Caroll on the Para Day](#)
- Club Forum: Vireena will do a talk to Clubs about Risk Management 22nd June
- Possible judges' workshop

We need to come up with a couple of coaches + Put a program together. We have:

- Indoor arena
- Conference rooms

Format:

- Sally will communicate the Program
- [Look at other competitions / EA calendar \(Cross training\)](#)

- Whole day on a Tuesday 9pm-4pm + social on the Fridays, for all coaches though (not only Dressage)
- Practical lessons morning, theory stuff in the afternoon

Actions:

- Survey: Include Mental Health, Concussion training, if they have mentors in other training areas / First Aid course
- Helene to send updated survey to committee and send during Easter
- Helene to prepare a retro planning and set up regular sessions until the end of June

2.3 Level 3 Coaching Course

This depends on what happens with the New National Coaching Team.

2.4 Coach of the month

Sally has emailed the National coaching committee to get more info about how the CoM is selected. Waiting for feedback (for Ben to help refining criteria, across all levels, all regions)

Coach of the Year: QLD has done that virtually. It would be really great that we do the same.
It could be a good thing to do on Zoom, why not at SIEC!

Bruce has enabled coaches to attend the International Judges training for NSW coaches

2.5 Committee re-election

This is done every 2 years. After 2 years, committee members can re-nominate, and have to be re-elected. Bruce needs to know how many people are to be re-elected:

- **Sally Barbera and Fiona Hugues** (who filled in for Brett Parbery) need to be re-elected.
- 2 of the 3 new committee members will need to be re-elected (as they filled in for Megan Joerg and Sandy Lucas): **Sharmayne Spencer** is staying for one more year.

The Committee raises that this Committee is lovely and working well together and does not need to be “pulled apart” now, as there is a lot of work to do.

2.6 Discussion: significant payout (\$6m) to a rider who got injured a couple of years ago

It is concerning to see the following case: “A national camp drafting organisation has been ordered to pay more than \$6 million in damages to a woman who became a paraplegic after falling from her horse during a competition in 2011”

<https://www.abc.net.au/news/2022-04-06/campdrafter-wins-6m-payout-after-serious-spinal-injury/100970294>

Sally will liaise with Marsh to see if there could be a session for Coaches.

2.7 Business Arising

Business Arising from 16 March 2022 – this is ongoing, no particular update

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
1	Squads	Fiona is working on it. There have not been squads' schools yet	9/3/22	In progress	Sally / Fiona	Sally has spoken to Dressage regarding this, ongoing

⇒ As part of squad membership, perhaps riders should be doing their Horse management and Riding Certificates? This could be encouraged / mandatory?

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
2	Coach Promotion & Development	Sally to contact EA regarding promotional videos for coaches	9/3/22	In progress	Sally	On going until we get it

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
3	Helmet tagging	Sally put a comm on Fb remind tagging requirements + encourage coaches / officials to become taggers	20/02/22	To do	Sally	Completed

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
4	Learning Mgt system	This is ongoing. The idea is to store everything in one place (videos...)	ongoing	ongoing	Vireena	Vireena is putting together a Project Plan.

⇒ Vireena: There is a lot happening in this area. Sports Australia is using the gold standard management system. They are using Evolve to develop the content.

Meeting Closed: 9:00pm

Next Meeting: Wednesday 27 Apr 22 7:00pm

Next monthly Meeting: Wednesday 11 May 22 7:00pm