

Time and Date	7:00pm 14 September 2022
Location	Zoom
Attendees	Sally Ann Barbera, Rachael Down, Sharmayne Spencer, Ben Netterfield, Helene Brassier (Secretary)

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Sally as Chair opened the meeting at 7:12pm. We do not have the quorum (missing 1 committee member, therefore all decisions will be submitted to the rest of the committee for approval)

1.2 Apologies

Jim Collins, Sarah Venamore, Caroline Hooper, Vireena Peacock,

1.3 Conflicts of Interest

As recorded

1.4 Review of Previous Minutes

The Meeting Minutes from last meeting on 10 Aug 2022 have been reviewed.

Motion: to accept the Meeting Minutes from 10 Aug 2022.

Proposed: Ben Netterfield Seconded: Rachael Downs Motion Carried

1.5 Correspondence (Helene to send details, a few emails have come through)

Just redirect to coaching@equestrian.org.au

2. GENERAL BUSINESS

2.1 Chairs Report

Meeting with Darren G – which was National based, about budget and strategy (3k national budget). Very positive meeting. There was some frustration raised. Safe and supportive environment needs to be provided to committee members. Anything we want to do just needs to be raised. National wants to have the Committee meeting face to face, it needs to be on a cost-effective way though. (It has been at Melbourne or Sydney Airport in the past, including CE and SSTA updates)

Level 3 Course:

It will be 2023 – it is progressing.

2.2 Coaches' seminar with Gareth Hughes 28th October

Sally and Vireena had a meeting. Suggestion: a small fee will be asked to NSW and Interstate EA coaches (\$50) and EA judges. 50 attendees are required to meet budget. Once we know how many people are keen, we can open more if required.

Vote: \$50 for EA accredited coaches nationally, and EA Dressage judges nationally

Ben Netterfield, Sally Barbera and Rachael Downs are supportive, and Sharmayne Spencer who is not attending on the day, confirmed the decision as well through Whatsapp on Friday 15th Sep.

4 horses are required

Horses in work, ready to move to next level (beginning flying changes...) **Elementary and above**. A list of criteria is required: top 20 videos (Coaches or judges) to be sent to Gareth for selection, Sally will draft a doc and will send the committee for approval. Gareth will have the final say, not the committee.

Promotion: Sally to talk to Vireena / Helene, to set things up in Nominate

- NSW EA Coaches Fb date + event details + judges
- Separately send something about horses required once criteria confirmed

2.3 Budget / Strategy (Email from Vireena)

Strategy: slide from Vireena - Add welfare next year to Zoom sessions / equimotion

2.4 CNSW Zoom events

The last one with Angela was fantastic.

Survey to send out (Helene): Attract coaches with points / awards + ideas like EA t-shirts signed from Gareth ... for future use. Having "names" has been discussed. Although part of the committee is not in favour of people naming people, it has been agreed it would be relevant, for the purpose of mentoring opportunities and Coach of the Month awards.

Ben will talk to Sharmayne about a session related to XC.

2.5 LMS: access to training videos for EA Coaches

All Zoom videos + Coach dev day are available now on LMS. Resources will be added (Coach forms and other useful documents)

2.6 Coach of the month / Coaches' awards

Ben will send an update

2.7 Business Arising from 10 Aug 2022:

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
1	Squads	Andrew Bennet rang Sally. Coaching NSW will keep promoting, and be proactive. Encourage squad members to do their Intro level too.	On going	In progress	Sally	Sally has spoken to Dressage regarding this, ongoing

⇒ As part of squad membership, perhaps riders should be doing their Horse management and Riding Certificates? This could be encouraged / mandatory?

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
2	Coach Promotion & Development	Sally to contact EA regarding promotional videos for coaches	9/3/22	In progress	Sally	On going until we get it

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
3	Helmet tagging	Sally put a comm on Fb remind tagging requirements + encourage coaches / officials to become taggers	20/02/22	complete	Sally	Completed

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
4	Learning Mgt system	This is ongoing. The idea is to store everything in one place (videos...)	ongoing	ongoing	Vireena	Vireena is putting together a Project Plan.

Meeting Closed: 9:30pm

Next monthly Meeting: **Wednesday 12 October 22 7:00pm**