

## COACHING NSW COMMITTEE MEETING Minutes

Time and Date	7:30pm 16 March 2022
Location	Zoom
Attendees	Sally Ann Barbera, Rachael Downs, Sharmayne Spencer, Ben Netterfield, Fiona Hughes, Vireena Peacock, Helene Brassier (Secretary)

### 1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

#### 1.1 Welcome

With a quorum in attendance, Sally as Chair opened the meeting at 7:45pm.

#### 1.2 Apologies

Sarah Venamore, Caroline Hooper, Jim Collins

#### 1.3 Conflicts of Interest

As recorded.

#### 1.4 Review of Previous Minutes

The Meeting Minutes from last meeting on 9 of February 2022 were reviewed.

Motion: to accept the Meeting Minutes from 9 February 2022.

Proposed: Sharmayne Spencer

Seconded: Fiona Hugues

Motion Carried

#### 1.6 Correspondence

None

### 2. GENERAL BUSINESS

#### 2.1 Chairs Report

- Bruce sent a link to governance course. Sally has forwarded on to all committee members. It takes about 2 hours and is valuable. Every committee member is strongly encouraged to do this course
- **National level update**
- 2 VIC representatives stepped down from the Committee.
- Simon Kale has been re co-opted on to the EACC for a further 12 months. He is the IGEQ Representative. As a co-opted committee member, he does not have a vote, he gives his report and is there for reference purposes.
- As we know Sue Birch left, an announcement will be made on Tuesday 22<sup>nd</sup> March as to her replacement, so far, a new admin person has been appointed.

## **2.2 PD Budget, Zoom and Marquee Event (SIEC)**

### **2.2.1 PD Budget, Marquee Event (SIEC, last 2 weekends in June)**

We need to come up with a format and a budget.

Jim has already put forward an idea focussing on cross training for jumping/dressage riders. Coaches of course to be accredited.

Some classroom presentations too.

Sharmayne/Fiona raise that there could be something about L1 and Intro Coaches, (what CE are expected to see at that standard). Agreed by Rachael who adds that for lower levels coaches: focus on terminology that beginners can understand (who have not read the “textbook”) – terminology is obviously different for a masterclass. This would be very valuable for 80% of the audience.

A survey to the coaches would be helpful

#### **Actions:**

- Put questions together and send to Helene so we send out the survey by the end of March
- Check survey results Helene to check

## **2.3 Level 3 Coaching Course**

This will be starting in August. Cost and format will be confirmed next week. The original course was 5 camps. This one would probably be 2 camps and 3 or 4 sessions online.

Fiona raises that the EOI document talks about completing a 4\* event, 55% dressage, clear XC, 4 penalty SJ => These metrics do not seem relevant to anything else.

Sally mentions that the requirements were reviewed with a separate group who reviewed the L3 Course. This can be raised in the EOI for a possible Zoom presentation.

## **2.4 Zoom Presentation – Quick wrap up (how it went, lessons learnt...)**

### **2.4.1 Quick debrief from 21<sup>st</sup> Feb**

Well done to Jim, Caroline and Tanja. It went really well – great feedback received via Fb / survey.

### **2.4.2 Certificates of attendance or My EA Portal**

This will not be done, presentations are recorded, and are not designed for Accreditation purposes anyway.

## **2.5 Coach of the month**

Annyka Overton has been unanimously chosen; she will be the next coach of the month.

How we should be doing this – Ben is happy to help: the idea is to define what the criteria are, and if that is the same across all levels, and whether it is across all regions

## **2.6 Admin: Google account (purpose and handover)**

Not used for email purposes: it was used to have a coaching NSW account, survey and things like that and to have a coaching NSW account. => No need really to get out of this

## 2.7 Business Arising

Business Arising from 9 February 2022:

Ben raises that it would be valuable to get statistics around Assessment versus Training: what % of training versus assessment. It would be interesting to see how many CE and SSTAs are being used for training or only completion signatures.

*(Lots of coaches just want the signatures, courses are not so popular anymore).*

It seems anecdotally to be the case where more and more student coaches are wanting to bypass most training and just head to assessment and whether we need to slowly address this as a coaching committee and community.

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
1	Squads	Fiona is working on it. There have not been squads' schools yet	9/3/22	In progress	Sally / Fiona	Sally has spoken to Dressage regarding this, ongoing

⇒ As part of squad membership, perhaps riders should be doing their Horse management and Riding Certificates? This could be encouraged / mandatory?

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
2	Coach Promotion & Development	Sally to contact EA regarding promotional videos for coaches	9/3/22	In progress	Sally	On going until we get it

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
3	Helmet tagging	Sally put a comm on Fb remind tagging requirements + encourage coaches / officials to become taggers	20/02/22	To do	Sally	Completed

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
4	Learning Mgt system	This is ongoing. The idea is to store everything in one place (videos...)	ongoing	ongoing	Vireena	Vireena is putting together a Project Plan.

⇒ Vireena: There is a lot happening in this area. Sports Australia is using the gold standard management system. They are using Evolve to develop the content.

Meeting Closed: 9:45pm

**Next Meeting: Wednesday 13 April 22 7:00pm**