

Time and Date	7:00pm 16 November 2022
Location	Zoom
Attendees	Vireena Peacock, Ben Netterfield, Helene Brassier (Secretary), Sally Ann Barbera, Sharmayne Spencer,

## **1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)**

### **1.1 Welcome**

Sally as Chair opened the meeting at 7:11pm

### **1.2 Apologies**

Sarah Venamore, Jim Collins, Rachael Down

### **1.3 Conflicts of Interest**

As recorded. We will declare them as they arise.

### **1.4 Review of Previous Minutes**

The Meeting Minutes from last meeting on 12 Oct 2022 have been reviewed.

Motion: to accept the Meeting Minutes from 12 Oct 2022.

Proposed: Ben Netterfield

Seconded: Sally Barbera

Motion Carried

### **1.5 Correspondence**

None

## **2. GENERAL BUSINESS**

### **2.1 Chairs Report**

#### **National meeting was on Monday:**

Face to face meeting with the whole National Committee – there are discussions around what State / National would pay for. The Charter (National) does mention that the Chair expenses will be paid for.

Coaching NSW could pay for 2 delegates:

- Caroline S: 1 night accommodation
- Simon Kale is going as he is key for the meeting (knowledge of the system...), his costs will be minimal (fuel/tolls/1 night accommodation).

**Sally will provide an estimate of costs to Vireena.**

⇒ The Coaching NSW Committee is ok with that, as costs are reasonable.

#### **Training programs:**

- LLEEP Lower-Level Eventing Education Program: most falls are with lower levels.
- There is also a new Concussion Course that will go on the LMS platform

### **2.2 Wrap up Coaches seminar with Gareth Hughes 28<sup>th</sup> October**

It was fantastic. Gareth was so professional, so confident at his job. Really phenomenal.

- Videos from Peter to be received: Gareth approved the videos, Peter did a really good job, this should be up and running this week or next week.
- About 40 attendees - 1 attendee was not a currently accredited coach apparently.

A report will be sent out to ENSW, who funded the event.

### 2.3 CNSW Zoom events

- a. Last Webinar with Sarah Venamore - it was great quality, with great exercises for riders to work in autonomy even while being in a Group lesson.
- b. Next Webinar 5<sup>th</sup> December Sharmayne (Safety about eventing / rules about XC...) and 27<sup>th</sup> February. *Sharmayne to send info to Helene for Flyer.*

### 2.4 Learning Management system: see draft from Helene: worth sending coaches how to access all trainings?

Yes, send the message with "How to" on Fb + Promote the LMS too when opening Zoom events.

### 2.5 Coach of the month / Coaches' awards

Sally made a chart. We (NSW) will be up for CoM in March and September.

*All Committee to think about Categories of Awards for January via email by mid-December.*

*Helene will send a spreadsheet for all committee to share their ideas*

### 2.6 EA Coaches data:

How can we get access to the list of coaches at any time?

- a. We can't have that data because the system does not allow us to.
- b. **Helene:** Ask Vireena an updated report of coaches every month or so.

### 2.7 Business Arising from 12 Oct 2022:

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
1	Squads	<i>Andrew Bennet rang Sally. Coaching NSW will keep promoting, and be proactive. Encourage squad members to do their Intro level too.</i>	On going	In progress	Sally	Sally has spoken to Dressage regarding this, ongoing

⇒ As part of squad membership, perhaps riders should be doing their Horse management and Riding Certificates? This could be encouraged / mandatory?

#	Topic	Action	Action or due date	Status	Owner	Update since last meeting
2	Coach Promotion & Development	<i>Sally to contact EA regarding promotional videos for coaches</i>	Ongoing	In progress	Sally	On going until we get it

Vireena suggests promoting the Horse Management Books to younger riders. (<18 yo). The Committee agrees that Horse management books need to be promoted.

Coaching NSW will now be having their meeting the 3<sup>rd</sup> Monday of each month, pending feedback from Rachael, Sarah, Jim

**Meeting Closed: 9:10pm**

Next monthly Meeting: Monday 19 December 22 7:00pm