

Time and Date	7:00pm 19 December 2022
Location	Zoom
Attendees	Caroline Hooper, Vireena Peacock, Ben Netterfield, Helene Brassier (Secretary), Sally Ann Barbera, Sharmayne Spencer, Rachael Down, Caroline Hooper

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Sally as Chair opened the meeting at 7:11pm

1.2 Apologies

Sarah Venamore, Jim Collins

1.3 Conflicts of Interest

As recorded. We will declare them as they arise.

1.4 Review of Previous Minutes

The Meeting Minutes from last meeting on 16 Nov 2022 have been reviewed.

Motion: to accept the Meeting Minutes from 16 Nov 2022.

Proposed: Sally Barbera Seconded: Sharmayne Spencer Motion Carried

1.5 Correspondence

None

2. GENERAL BUSINESS

2.1 Chairs Report

EACC face to face December meeting:

Sally Barbera (Chair) & Caroline Hooper attended representing NSW. All States were represented, and our co-opted member Simon Kale was also in attendance. The main purpose of the meeting was to get the syllabus review done.

- Procedures Manual, Intro and L1 riding, horse management and Coaching was reviewed
- We have not changed the requirements other than increasing the dressage % in the pre-requisites to get recognition of current competency.

- There will be a move for some CE's to sign off up to + including their own level. The process on this needs further discussion.

- A form of final assessment will be re-introduced.
- No standard requirements were changed.
- There was a request to remove the Poles / Grids from Dressage, which has not been approved as it was considered as an important part of training.

- A list of clear coaching tasks will be re-introduced to provide a lot more structure.
- Level 2 has not been reviewed yet.
- Everyone raised how important it is to have face to face meeting
- Experienced Coaches workshops will be re-introduced.

Training programs:

There is also a new Concussion Course is on the LMS platform.

All Committee to provide feedback on this.

Lower-level eventing: National asked to get some statistics on the coaches riders used; i.e. are they accredited, if so to what level.

2.2 CNSW Zoom events

- a. Last Zoom on Safety in eventing.
- b. Next Zoom would be Horse Welfare from steward and vet perspective.

Survey to be sent to Coaches (finalised by Ben/Sally last week), Ben sent a draft comm, Helene to send via email + Fb (Fb without the link). Timeframe mid-January.

2.3 Learning Management system

Helene to send the message with "How to" on Fb + Promote the LMS too when opening Zoom events + send Vireena the Gareth YouTube videos. It would be good to add access to these resources on LMS when they do their reaccreditation (Jill Taylor).

2.4 Coach of the month / Coaches' awards

CoM: Criteria are set up. We (NSW) will be up for CoM in **March** and **September**.

Coach of the Year awards: Need to start the selection process earlier next year.

Awards Night: This year it is on Wed 25th January at Warwick Farm and would be really nice that the whole CNSW committee attend.

2.5 EA Coaches data

EA is aware that the data base needs improvement.

We would like the data will be easier to access. Alex has offered to provide coaching statistics in December and June each year. Coaching Resources are now all available online, no hard copy books are sent to Candidates anymore.

2.6 Business Arising from last meeting:

- ⇒ As part of squad membership, perhaps riders should be doing their Horse management and Riding Certificates? This could be encouraged / mandatory?

Meeting Closed: 9:10pm

Next monthly Meeting: Monday 16 January 2023 7:00pm