

Time and Date	7:30pm 20 February 2023
Location	Zoom
Attendees	Caroline Hooper, Ben Netterfield, Helene Brassier (Secretary), Sally Ann Barbera, Rachael Downs, Caroline Hooper, Jim Collins, Sarah Venamore

## **1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)**

### **1.1 Welcome**

Sally as Chair opened the meeting at 7:40pm

### **1.2 Apologies**

Sharmayne Spencer, Vireena Peacock

### **1.3 Conflicts of Interest**

As recorded. We will declare them as they arise.

### **1.4 Review of Previous Minutes**

The Meeting Minutes from last meeting on 16 Jan 2023 have been reviewed.

Motion: to accept the Meeting Minutes from 16 Jan 2023.

Proposed: Sally Barbera

Seconded: Rachael Downs

Motion Carried

### **1.5 Correspondence**

- Zoom invoice to be paid => Helene will liaise with Vireena
- Vireena asked to change meeting date if possible: we are currently on the 3<sup>rd</sup> Monday of the month, changing to the 1<sup>st</sup> Monday of the month at 7:30pm with general consensus.
- Phone call received from Sam Lyle for us to do a **SSTC/CE session**, we need to get this done.
- Phone call from Pamela Bice asking us to remind our competition students to check their results from competitions because there are issues. Coaches to check that they are on the Coaches list - for example a coach can be automatically removed if their WWCC expired.

## **2. GENERAL BUSINESS**

### **2.1 Chairs Report**

- The Coach of the Year was a great night!
- Sally will put a message of Facebook with each coach who received an award
- First National meeting on Monday was really good. Lots of questions on the IGEQ qualifications. Decisions were challenged a bit. A clear process for future recognition of passports has been implemented. The LMS is moving a bit slowly but getting there.
- **Level 3:** Jill Taylor has forwarded this to High Performance for their consideration, Sally asked to send the list of people who sent EOI, there may be something organised as an online course with the University of QLD. It is all going a bit slowly.

### **2.2 CNSW Zoom events (Horse Welfare 27 Feb)**

Sharmayne caught up last week with Andrea on content. Helene has a meeting tomorrow to check on technical details. 26 participants so far will attend, Helene will send another email reminder to register this Wednesday + over the weekend.

Note: the last version of Coaches list Helene has is from November.

### **2.3 Coach of the month / coach of the Year**

We need to send our CoM to Shelley Tillbrook, cc Jill Taylor.

We will call for nominations before the 3<sup>rd</sup> of March, and we will look at the list, and will chose someone based on our COM criteria on Monday 6<sup>th</sup> March.

COTY: Nominations will be **from any EA members to nominate register EA register Coaches.**

This is agreed unanimously.

Categories for COTY will continue to be as they are for COTY:

- Lifetime achievement (more experienced Coaches)
- Outstanding Achievement
- Services to Community
- Services to Coaching

### **2.4 Coach Development Day Tuesday 20th June**

Caroline spoke with Les Friend regarding some input from Show Horse.

Sally will liaise with Megan Bryant to discuss.

Sally to Speak to Jen Carroll, to confirm the 20<sup>th</sup> of June.

### **2.5 Coach Educator Workshop**

NSW needs to run one this year. We are looking at a date in July. This will be on the agenda in future meetings.

We wanted to have the LMS working to have a core curriculum (as there was last year a way to send videos of lessons for assessments), but this will not be possible. We will do our own thing, with approval from National committee.

A workshop with very in-depth content is required for CE. It cannot be casual / light content.

This will be midweek in July, likely on a Monday and / or Tuesday – date TBC.

This will be filmed to be used by Coaches

## 2.6 Business Arising from last meeting and general business:

### 2.6.1 CNSW Goals and Actions to follow up

#### Our Goals

- Improve COTY our process to nominate coaches (this has already started).
- Coaches workshop at SIEC at Hawkesbury Dressage, with spotlight on other disciplines
- Connect Para Day with our Coach Development programs better

Topic	What	Who	Deadline	Status
LMS	Check with Vireena if she could upload the Safety in eventing video in LMS	Helene	6 March	In progress
Coach Day June	<b>Sally</b> to liaise with Jenny Carroll to confirm the 20 <sup>th</sup> of June And with Megan Bryant about Horse show Coaching <b>Caroline</b> to keep liaising with Les Friend about Showing	Caroline & Sally	15 Mar	To do
Comms	Put a "Did you know" on Fb for coaches about nominating COM	TBC	TBC	To do
Comms	After next Zoom (27Feb): do another push to get survey results + publish some results to coaches + summarise issues for the Committee	Helene	15Mar	To do
Accreditation	CE and SSTA Accreditation sessions	TBC	TBC	TBC
Improvement	Liaise with Alex to explain our data requirements	Helene Ben Sally	31Mar	To do

**Meeting Closed: 9:15 pm**

Next monthly Meeting: Monday 6 March 2023 7:30pm