

## COACHING NSW COMMITTEE MEETING Minutes

Time and Date	7:30pm 2 Oct 2023
Location	Zoom
Attendees	Sally Barbera, Ben Netterfield, Rachael Downs, Caroline Hooper, Helene Brassier (Secretary)

### 1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

#### 1.1 Welcome

Sally opened the meeting at 7:39pm

#### 1.2 Apologies

Sharmayne Spencer, Sarah Venamore, Vireena Peacock

#### 1.3 Conflicts of Interest

As recorded. We will declare them as they arise.

#### 1.4 Review of Previous Minutes

The Meeting Minutes from the last meeting on 11 Sep 2023 have been reviewed.

Motion: to accept the Meeting Minutes from 11 Sep 2023.

Proposed: Ben Netterfield

Seconded: Sally Barbera

Motion Carried

#### 1.5 Correspondence

None

## 2. GENERAL BUSINESS

### 2.1 Chairs Report

**ENSW structure reform Discussion Paper meeting on Wed 27 Sep 23:**

**It appears the purpose is to consolidate, reduce duplicity and return autonomy to the disciplines.**

There would be a smaller group of staff members (no state board, no state CEO...). It is quite difficult to understand how it will all operate efficiently especially from the coaching perspective. This concern was also raised by members of the eventing and showjumping committees.

Slides which were shared on the meeting for reference:

## Background

- Equestrian Australia placed into Voluntary Administration to resolve Governance issues
- Member and stakeholders advocate meaningful change
- Problem statement – what are EA Solving for? (p.12)
  - Duplication of resourcing across the sport;
  - Outdated membership models;
  - Additional layers of Governance, not required for effective management;
  - Complex and confusing entity structures at the State level;
  - Several hundred volunteers required at Governance level;
  - The Disciplines (the experts in their sport) not having the right amount of influence in how the sport is run, limiting growth opportunities;
  - Limited commercial value;
  - Disaggregated IP and assets;
  - Inconsistent member experience across the country;
  - Inconsistent policies and bylaws;
  - Limited alignment between State and National Discipline Committees;
  - Disjointed pathways;
  - Confusion around touch points and communication channels;
  - Conflicts of interest caused by unnecessary layers of governance and layers within state branches; and
  - The inability to gain high performance qualifications from Australia (mainly dressage, showjumping and para)

## Solution Summary

From

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To

**1.Members Join ENSW**

- Membership fees determined by state – consistent across disciplines
- Funds initially with ENSW
- ENSW provides discipline support

**2.State Branch with Board, CEO and member service team**

**3.National Discipline Committees manage rules and National FEI level calendar**

**4.Discipline committees\* report to ENSW Board**  
 \*DNSW, EvNSW & JNSW separate legal entities in NSW

**1.Members join EA**

- Membership fees determined by NDCs
- Funds initially with EA
- NDCs provide discipline support

**2.No state board or CEO or local member service team,**

- shared, National member service team
- Local delivery via SDCs

**3.NDCs manage whole of sport**

**4.Discipline committees report to NDCs**

	National	Disciplines	Local Delivery
	<ul style="list-style-type: none"> <li>Overall fiscal responsibility for the sport.</li> <li>Deliver the objects of Constitution</li> <li>Nationally aligned whole of sport Strategy</li> <li>International and National relationships</li> <li>High Performance including pathways</li> <li>Federal sport agency relationship</li> <li>Strategic relationships</li> <li>National policies, database, insurance program and risk management</li> <li>National branding and marketing</li> <li>Event and facility strategies</li> <li>Program enablement</li> <li>Education – coaches, officials, health and safety, etc.</li> <li>Multi-discipline management</li> <li>Base level participation growth</li> <li>National Budget</li> <li>Centralisation of commercial function management to support NDCs</li> <li>Commercial and aggregated asset approach</li> </ul>	<ul style="list-style-type: none"> <li>Discipline Plan</li> <li>Discipline Budget</li> <li>National Rules</li> <li>National Calendar</li> <li>Selection of National Championships Host</li> <li>Attract and develop new revenue streams</li> <li>Oversight and flow of funds to SDCs</li> <li>Coach and official learning content and curriculum</li> <li>Participation growth within their discipline</li> <li>Program delivery</li> <li>Commercial growth</li> </ul>	<p>Local delivery includes the competition and programs that currently run at state or club level. Key responsibilities will include:</p> <ul style="list-style-type: none"> <li>Local and other stakeholder relationships</li> <li>Talent identification</li> <li>State sport and recreation department relationships</li> <li>Strategic relationships</li> <li>Program and course delivery</li> <li>Facility management and use</li> <li>Event management and delivery</li> <li>Local Rules</li> <li>Local Calendar</li> <li>Targeted and localised membership and participation growth</li> <li>Facilitation/delivery of endorsed calendar events</li> </ul>
	Shared		
	<ul style="list-style-type: none"> <li>Whole of sport strategic plan and structure</li> <li>Advocacy for sport growth and priorities</li> <li>Financial Sustainability</li> <li>National sport operations</li> <li>Shared services in common functional areas such as IT, Member Services, Marketing &amp; Communication, Finance systems &amp; reporting, Safety, Integrity</li> <li>Compliance, Risk Management, Policies and HR.</li> </ul>		

## 2.2 Coach of the month

September COM is chosen by Coaching NSW. The Committee voted for **Sarah Venamore** from the list of Nominations. Sarah Venamore & Sally Barbera were excused from the discussion as they were both nominated.

## 2.3 Coach Educator/SSTA Workshop

- Date: TBC
- In discussion: number of zooms + face to face sessions
- **Venue:** Suggestions: SIEC or HDC – costs to be confirmed
- Presenters: Simon Kale, Sally B (possibly more, depending on content)

Workbooks: Simon Kale has them.

**Chair suggested any current CE's SSTA's who attended recent update can attend for free – TBC with VP on discussion on budget.**

## 2.4 Coach Day with Chris Bartle (SIEC)

**We need to get this up and running (Nominate) + EOI for horses - Sally will talk to Vireena tomorrow.** (XC and dressage riders!) We will give priority to EA accredited coaches to attend as demo riders..

- Friday 10th Nov is masterclass: 4 to 8pm
- Saturday 11th Nov is Coaches Day : 10 to 2pm on the Saturday

## 2.5 Next zoom dates + content

- **17th Oct:** Safe 365 App – confirm with VP
- **November** Coaching riders with specific intellectual needs – Contact Jen Carroll for suggestions
- **February:** Booking software

## 2.6 Draft a Coaching NSW Calendar - ongoing

## 2.7 Committee members list + re-election

Caroline and Rachael are re-nominating. Helene forwarded to Vireena the email Bruce sent 2 years ago. **Sally and Vireena will go through this to send out to Coaches as soon as possible.**

## 2.8 ENSW update from Vireena

## 3. Business Arising from 11 Sep 23:

Topic	What	Who	Deadline	Status
Trainings	Decide CE Workshop dates, content + book venue	Sally/Vireena	15 Oct 23	
Comms	Draft a CNSW Calendar	All	15 Nov 23	
Committee	Send out EOI	Vireena / Sally	30 Sep 23	
LMS	Helene to upload videos from Peter to our Youtube Channel	Helene	15 Oct 23	Done
Trainings	Get the Chris Bartle clinic on Nominate	Sally / Vireena		

**Meeting Closed: 8:45 pm**

**Next monthly Meeting: Monday 6th November 7:30 pm**