

Time and Date	7:30pm 3 April 2023
Location	Zoom
Attendees	Ben Netterfield, Helene Brassier (Secretary), Rachael Downs, Jim Collins, Sally Barbera, Caroline Hooper, Vireena Peacock

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Sally opened the meeting at 7:43pm

1.2 Apologies

Sharmayne Spencer, Sarah Venamore

1.3 Conflicts of Interest

As recorded. We will declare them as they arise.

1.4 Review of Previous Minutes

The Meeting Minutes from last meeting on 6 Mar 2023 have been reviewed.

Motion: to accept the Meeting Minutes from 6 Mar 2023.

Proposed: Rachael Downs

Seconded: Jim Collins

Motion Carried

1.5 Correspondence

Helene/Vireena will sort out Zoom unpaid invoices tomorrow (before using the ENSW account instead)

2. GENERAL BUSINESS

2.1 Chairs Report

- There was a letter written to the Board and to us, questioning why we put Simon back on board, it was challenged as “anti-constitutional” – which is not.
- CE / SSTA workshop: Jill Taylor will update Sally on this, this Wednesday. Every CE is now due for update, we will ask for an extension to July. Sally asked Jill to run a Zoom for CE on how signatures are to be run.
- Sally sent Mark and Darren an email, asking for a meeting to find out how it will work in terms of **structure** for coaches in the future, as there are current discussions going on (i.e., Coaching could be taken by EA, or high performance). This needs to be clarified.

2.2 Coach Educator Workshop

We are waiting for details from Jill Taylor => we need to think where we do it. Ideas:

- We could present where materials are located, with laminated booklet
- EOI to ask coaches if there is something they could present, (we can then work out a fee)

2.3 Coach Development Day Tuesday 20th June

Caroline spoke with Les Friend regarding some input from Show Horse.

Sally asked Megan B if she was going to the Dressage Festival and if she would be happy to present something. She is coming, Sally will contact her.

Sally to Work on budget with Vireena

Ideas:

- We could also include some **mandatory coach update**
- **Vireena** will do an update too on NSW Strategic plan / volunteers
- We could get Megan to talk (Zoom...)
- **Vireena** to showcase where resources are located
- Make the Committee visible
- Peter Hayes to film again

Helene: Do a “save the date” + promote Sunday Clinic for judges and coaches at the CDI

2.4 Coach of the year – Process documentation

As agreed, once a year we (NSW) will call out for nomination prior to October.
We ask only coaches for COM, as per COM criteria.

2.5 Coach Development Survey

Helene sent a summary of the results, with key insights.

Issues / challenges raised

- How to deal with difficult people
- Coaches' pathways and business skills
- Collaboration between coaches
- How to find the way through the Coaching course / how to understand its structure
- A system / online platform to push coaches to move to the next level - ie an email would be sent out to all intro coaches about a specific day about L1
- How coaches can promote themselves
- How to understand the total lay-out cost to become a coach
- Psychology: how coaches can upskill to help riders with confidence issues (due to bad experience)
- Eventing coaches: understand the role of dressage coaching (viewed as something to get out of the way rather than getting horse fit, supple and attentive), show jumping to test flexibility and training, X-country to test boldness and quick thinking

2.6 Update from Vireena

ENSW Young Leader Booth and State Interschool Champs 18-21 Apr, in 2 weeks. Amber has done a great job getting ready for this event

Chris Bartle is coming on the 6th of November.

2.7 Business Arising from 6 Mar 23:

Topic	What	Who	Deadline	Status
Coach Day June	Sally to liaise with Jenny Carroll to confirm the 20 th of June. And with Megan Bryant about Horse show Coaching Caroline to keep liaising with Les Friend about Showing	Caroline & Sally	15 Apr	To do
Coach Day June	Sally to work on budget with Vireena	Sally	15 Apr	To do
Comms	Put a "Did you know" on Fb for coaches about nominating COM	TBC	TBC	To do
Accreditation	CE and SSTA Accreditation sessions	TBC	TBC	TBC
Improvement	Liaise with Alex to explain our data requirements	Helene Ben Sally	31Mar	To do

Meeting Closed: 9:30 pm

Next monthly Meeting: Monday 1 May 2023 7:30pm