

Time and Date	7:30pm 3 July 2023
Location	Zoom
Attendees	Sally Barbera, Ben Netterfield, Rachael Downs, Caroline Hooper, Sarah Venamore, Vireena Peacock, Helene Brassier (Secretary)

## **1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)**

### **1.1 Welcome**

Sally opened the meeting at 7:36pm

### **1.2 Apologies**

Sharmayne Spencer

### **1.3 Conflicts of Interest**

As recorded. We will declare them as they arise.

### **1.4 Review of Previous Minutes**

The Meeting Minutes from the last meeting on 6 Jun 2023 have been reviewed.

Motion: to accept the Meeting Minutes from 6 Jun 2023.

Proposed: Rachael Downs

Seconded: Ben Netterfield

Motion Carried

### **1.5 Correspondence**

All emails from Rozzie / Kate need to go to EA.

Calendar: we will cover that today

## **2. GENERAL BUSINESS**

### **2.1 Chairs Report (+ Coach workshop and CE update wrap up)**

#### **Coach Development Day at SIEC**

Very good feedback about the Coach Workshop. I was unfortunately not able to attend as I was sick.

All presentations were well received.

Ben: The 365App looks really great, everyone really enjoyed the financial tips, Megan was fantastic with the Talk and practical sessions. Most coaches felt very hopeful.

Lots of engagement of the day, which was very positive, compared to all the negativity we got on Fb.

This really proved how important face to face events are. We had 3 or 4 Pony Club people 😊. We really want to build something with Pony Clubs.

Vireena also mentions that it did bring a lot of ideas: how do we get attendees actively involved (workshops...). Incorporating more practical sessions will be very good.

#### **CE/SSTA Workshop**

The online update was run successfully, although feedback was varied. Communication was a bit difficult at times.

## **2.2 Coach Educator/SSTA Workshop for new CEs/ SSTAs**

We now need to work on the CE and SSTA Workshop. An EOI needs to be sent to L1/L2 **eligible** coaches. We need to ensure this workshop is done thoroughly. (add criteria in the communication)  
The July dates are too soon, and it does not need to be at SIEC.

We need to draft:

- the general EOI (where they are based, it will be held some time after August, send out to all L1 and above who aren't CE or SSTA). It may be partially online.
  - Other EOI to be sent to L2 L3 coaches, to know who would be interested in presenting something specific.
- ⇒ **Helene to draft**

For reference, Update was \$165 online & New CE workshop \$250-\$350.

## **2.3 Coach Reaccreditation process + possible survey**

We do not have anything to do with the reaccreditation process.  
A survey would have to be National, this is more for EA to run, as we can't actually change anything.  
There was actually a lot of positive feedback during our Coach Development Day. Negative feedback on Facebook was more related on the IT side.

## **2.4 Draft a Coaching NSW Calendar (to get organised + coaches have asked for visibility)**

Once we get some dates (CE), we can do that, and we can put that agenda to Facebook / website.

On the coaching Page: we need to update this: Sarah's email address is incorrect + photos to update (Sarah and Sharmayne)

**Helene to contact the office to update.**

## **2.5 Next zoom date + content**

Next one will be around October: on the Coach Development Day, a few things came up

- What is done with data that comes up with falls, things that coaches need to be aware of => professional standards to cover what coaches need to do
- Electronic systems used for lessons, and electronic booking. Would be good to know who uses what, set up, how much that costs...

## **2.6 Committee members list + re-election**

There are 7 current committee members, 3 of which have completed their 2 year term. They are eligible to re nominate if they wish. Advertise 3 new committee members

**We need to do an EOI for committee members.**

## 2.7 ENSW Update from Vireena

- EA has put up a lot of updates (including Jumping: all people jumping <105 would have to have base registration)
- Members Days have opened, and entries are filling up. 46 people have entered.
- November will also be there quickly (with Chris Bartle):
  - o Friday 10<sup>th</sup> Nov in the evening is the masterclass. This will be on the Calendar
  - o Saturday 11<sup>th</sup> November: Chris is booked for Coaches.  
Cost to be discounted for members.
- It was great to be able to include the 365 App to the Coach Development Day. We want to put together a waiver as a document part of a checklist in this system.
- NSW Interschools won the 2023 Community Team of the Year Award! 😊

## 2.8 Business Arising from 6 Jun 23:

### General discussion:

**L2 exams:** written papers are sent to EA who organise the marking

**Complaints:** It goes initially to the Branch. Brook will allocate as required.

**Dressage NSW Club forum:** Wednesday night Sally will be talking about benefits of using Accredited Coaches. Chat with Mandy Jones, about the fact that non accredited coaches are being used for young rider development clinic: she asked if it was a recommendation, but it is actually a rule. We really need to keep pushing on that.

**Kate O'Connor's letter:** she does not get a proper answer from EA. She complained about the Concussion training and the fact that the National Committee had been dismissed. She initially contacted Rachael. Vireena suggests she could reach out to Brooke Irvine.

Topic	What	Who	Deadline	Status
Improvement	Liaise with Alex to explain our data requirements	Helene Ben Sally	31Mar	To do
Trainings	Decide CE Workshop dates, content + book venue			

**Meeting Closed: 9:30 pm**

Next monthly Meeting: Monday 7<sup>th</sup> Aug 7:30pm