

Time and Date	7:30pm 6 June 2023
Location	Zoom
Attendees	Ben Netterfield, Sarah Venamore, Vireena Peacock, Rachael Downs, Helene Brassier (Secretary)

1. ADMINISTRATION (WELCOME, APOLOGIES, CONFLICTS OF INTEREST, REVIEW OF PREVIOUS MINUTES)

1.1 Welcome

Ben opened the meeting at 7:40pm

1.2 Apologies

Jim Collins, Sally Barbera, Caroline Hooper, Sharmayne Spencer

1.3 Conflicts of Interest

As recorded. We will declare them as they arise.

1.4 Review of Previous Minutes

The Meeting Minutes from the last meeting on 1 May 2023 have been reviewed.

Motion: to accept the Meeting Minutes from 1 May 2023.

Proposed: Rachael Downs

Seconded: Ben Netterfield

Motion Carried

1.5 Correspondence

None

2. GENERAL BUSINESS

2.1 Chairs Report

None

2.2 Coach Educator/SSTA Workshop – Date in to be locked

Budget: Coaching NSW to request funds if required. ENSW should be able to support it. The idea though is to run an event that **will pay for itself**.

We have to do something that is in line with what other states (QLD...).

Coach Educator update

Let's run an online CE/SSTA **update** on Tuesday 27 June. Sarah contacted Peter Shaw to see if he's available. *Sarah and Rachael will follow up on that.*

Budget for Peter: \$440 incl GST for 2 hours update. Peter will also need to mark attendees (quiz) and communicate this to EA.

EA Coaches: \$55 on Nominate

Coach Educator / SSTA Face to face 2 or 3-day workshop (Mon-Wed), either:

- 17,18,19 July
- 24,25,26 July
- Or August **Mon-Wed** if July is too close (Sally suggests Tuesday-Thursday as she can't do Mondays – for now Mon-Wed is preferred as Monday is quiet for Coaches / competitors). Sally mentioned via Whatsapp that she can't do Mondays though

If 3 days, Indoor retreat would be good for the 3rd day - Indoor only for 2 days.

Sarah: Contact Peter so see if he is available. Sarah is available to help as well as Sally probably. Helene: contact SIEC to check availability and lock dates. SIEC and riders retreat + Arena 11

For reference, Update was \$165 online & New CE workshop \$250-\$350.

⇒ Cost for Coaches: TBC

2.3 Coach Development Day Tuesday 20th June

Roger to MC (as there is budget for it)

Helene: Email Roger + Andrew Barnett (update 7 June: Caroline will contact Roger)

Helene Pony Club: add on the form Pony club (contact Elysha Sargent Pony club NSW) send the form and flyer. \$45 including lunch) admin@ponyclubnsw.org.au

2.4 Coach Reaccreditation process

2.4.1 Where we are at and how do we respond

Lots of concerns were raised. We sent a summary to coaches to guide them.

2.4.2 Coach update: there is the online option (20 June is not a coach update)

2.4.3 Survey about the reaccreditation process (to send in a few weeks): catch up during the 20th June.

2.5 **Coach list:** it is tricky to have an accurate list. Hopefully we have not missed any coach contacting 328 coaches.

2.6 Update from Vireena

ENSW membership renewals have been sent.

Working on the ENSW members day at SIEC: Saturday 29 July

2.7 Business Arising from 1 May 23:

Topic	What	Who	Deadline	Status
Accreditation	CE and SSTA Accreditation sessions	TBC	TBC	TBC
Improvement	Liaise with Alex to explain our data requirements	Helene Ben Sally	31Mar	To do

Meeting Closed: 9:25 pm

Next meeting about the SIEC Workshop: Tuesday 13th June 1pm

Next monthly Meeting: Monday 3rd July 2023 7:30pm