

## COACHING NSW COMMITTEE MEETING MINUTES

Time and Date	21/04/2020 7:06pm
Location	Conference Call
Attendees	Rob Stewart, Sally Ann Barbera, Megan Joerg, Sandy Lucas Bruce Farrar, Ally Mclean
<p><b>1. ADMINISTRATION</b></p> <p><b>1.1 Welcome</b></p> <p>With a quorum in attendance, Rob as Chair opened the meeting at 7: 28pm.</p> <p><b>1.2 Apologies</b></p> <p>Brett Parbery</p> <p><b>1.3 Conflicts of Interest</b></p> <p>As recorded.</p> <p><b>1.4 Review of Previous Minutes</b></p> <p>The Meeting Minutes from last meeting on 16 March 2020 were reviewed.</p> <p>Motion: to accept the Meeting Minutes from</p> <p>Proposed: Bruce Farrar                      Seconded: Megan Joerg   Motion Carried</p> <p><b>1.5 Business Arising</b></p> <p>The Business Arising from 16 March 2020 was reviewed. All items included in the 21 April Action List.</p> <p><b>1.6 Correspondence</b></p> <p>None</p>	
<p><b>2. GENERAL BUSINESS</b></p> <p><b>2.1 EA Coach of the Month Nominations</b></p> <p>Nominate Colleen Brook for Coach of the month</p> <ul style="list-style-type: none"> <li>• Rob has nominated Colleen for Coach of the month.</li> <li>• Colleen has been notified; she had completed and submitted her bio.</li> <li>• Per previous meeting Dee McVicker and Simon Kale to be nominated in coming months.</li> </ul>	

Action: Nominate Dee McVicker and Simon Kale as the EA Coach of the month.

Develop a Formal Process, with criteria, weighing and scoring, to select the Coaching NSW Committee nominations for EA Coach of the month.

- Bruce is forwarding his criteria to the committee on the 22 April.
- The committee is looking at developing formal criteria that is clear and transparent.
- The committee needs to develop criteria, weighing and scoring to select the committee nomination for EA Coach of the Month.

Action: Develop a formal process, with criteria, weighting and scoring, to select the Coaching NSW Committee nomination for EA Coach of the Month (All by 28<sup>th</sup> April)

## 2.2 April 2020 Clinic

Develop an Update Clinic Project Plan for review by the committee

- Sandy has been trialling live videos for coach update sessions.
- These videos have been somewhat successful but have ran into difficulty when the scale was increased.
- Sandy will speak to Peter Haynes about projecting live videos while doing updates online.
- Sandy to organise PD presentations in regards to setting up and running a business.
- Looking at costing and getting a plan in place.
- Current modules being looked into are business coaching, accounting/bookkeeping and HR.
- Looking at doing presentations online to form part of the process

Action: Talk to Peter Haynes about projecting live videos for doing coaching updates online (Sandy by 19<sup>th</sup> May)

Action: Get costings from appropriate professionals in regards to setting up and running a business (Sandy by 19<sup>th</sup> May)

Promote the Update Clinic on the Coaching NSW Social Media Page

- Covid19 has affected this
- Rob to speak with Brett regarding this

Action: Talk to Brett regarding the promotion of the update clinic (Rob by 19<sup>th</sup> May)

## 2.3 Jean Bemmelmans Clinic

Confirm that Jean is willing and able to do the workshop and masterclass

- With the current travel restrictions and the uncertainty about when they would be lifted this is uncertain
- Rob to speak with Brett regarding this

Action: Rob to speak with Brett regarding this (Rob by 19<sup>th</sup> May)

#### **2.4 Insurance**

Push EA and Gow Gates for progress towards Coaches' insurance

- Coaching insurance was on the agenda for EA but not high on the priority list at the moment
- Top up insurance available on EA webpage through links

#### **2.5 SSTA/CE Updates**

Establish which coaches need, what, when and where

Action: Develop a format and schedule for the proposed Nov 20 clinic (All by 31 May)

Action: Ask EA to fund a National Coaching Update webinar (Rob by 19 May)

#### **2.6 Coaching NSW Awards at the ENSW Awards Night**

Develop a formal process, with criteria, weighting and scoring, to select the Coaching NSW Awards for Excellence to be presented at the 2021 ENSW Awards Night

- Three awards might be sufficient, but there can be up to four
- Megan has sent through her thought to the committee
- Committee need to develop criteria etc
- Committee need to name these awards
- Bruce needs this information in four weeks' time so that he can take it to the board

Action: Develop a formal process, with criteria, weighting and scoring, to select the Coaching NSW Awards for Excellence to be presented at the 2021 ENSW Awards Night (All by 1 May)

Action: Develop a coaching excellence awards protocol. Provide criteria, weighing and scoring (All by 1 May)

#### **2.7 Coaching NSW Survey**

Develop a Coaches only survey with up to 30 questions

- Members survey has been completed by ENSW, committee currently looking at doing a number of coaches surveys
- Coaches survey to be sent out in May by Rob

- Committee to receive member survey results and have a look at the questions and responses

Action: Send out member survey results (Bruce by 22 April)

Action: Committee to look at the questions and responses and develop coaches survey (All by 1 May)

## **2.8 EWA Commit to Coaching Program**

Call Gillian Burns regarding Vaulting NSW coaching requirements and request their needs to help us to assist them to deliver a vaulting coaching program

- Rob has called Gillian and she thanked him for his offer to help.
- Gillian is taking it to the committee and getting back to Rob

Action: Rob to follow up with Gillian (Rob by 19 May)

## **2.9 Joint Charis Meeting**

Rob gave an update regarding this

- Model restructure to allow for sport to have a direct contact with the CEO and board
- Quarterly catch ups with the chairmen of the different discipline committees
- Action registers being made consistent across all the committees
- Promoting out sport to the public
- Voting was unanimous and an overwhelming positive response to the motion, that each Olympic discipline committee has a Coaching representative on their discipline council board at SJ, Eventing etc

## **2.10 EA Strategic Plan 2020**

- Has been sent out to committees, hasn't been published on the website yet
- NSW will develop its own strategic plan and direction based on this

## **2.11 National Committee Update**

Rob gave an update regarding this

- Looking at the national safety program and how we want it incorporated into our syllabus
- Syllabus review underway
- Decision to have a coaching representative on the committee
- EA to put out communique's regarding their meeting
- Level III syllabus has been distributed and reviewed
- There are a few people interested in doing their Level II at the moment, existing workbooks are currently submitted.
- Entry requirements are not being reviewed at this point in time.

- EA trying to deliver a core component that every coach is required to update on
- Trying to run events that all states can participate in and to deliver consistency in presentation.

#### Syllabus working groups

- Align sports coaching package with vocational education and training.
- Improve and develop assessment tools to comply with current vocational education standards.
- States have agreed to only use EA accredited coaches and are getting in touch with coaches that don't comply to rectify the situation.

#### **2.12 Coach Merchandise**

- Agreed to go with EA branding with the removal of Sport Australian logo.
- Currently looking at getting coach merchandise, taken from Megan's tender.
- Link to go out to coaches to order merchandise personally
- Megan is speaking to a supplier

Action: Megan to speak to a supplier in regards to the merchandise (Megan 19 May)

### **3. OTHER BUSINESS**

#### **3.1 Alternate Meeting Platforms**

- Teleconferences are very expensive, looking at alternate platforms.
- Ally to investigate and report back to the committee

Action: Investigate alternate platforms and report back to the committee (Ally by 19 May)

Meeting closed at 9:30pm

### **4. NEXT MEETING**

TUESDAY 19<sup>TH</sup> MAY – 7PM