

COACHING NSW COMMITTEE MEETING MINUTES

Time and Date	22/12/2020 7:00pm
Location	Zoom
Attendees	Rob Stewart, Sally Ann Barbera, Megan Joerg, Sandy Lucas, Ally Mclean, Brett Parbery
<p>1. ADMINISTRATION</p> <p>1.1 Welcome</p> <p>With a quorum in attendance, Rob as Chair opened the meeting at 7:08pm.</p> <p>1.2 Apologies</p> <p>Dave Cameron</p> <p>1.3 Conflicts of Interest</p> <p>As recorded.</p> <p>1.4 Review of Previous Minutes</p> <p>The Meeting Minutes from last meeting on 24 November 2020 were reviewed.</p> <p>Motion: to accept the Meeting Minutes from 24 November 2020.</p> <p>Proposed: Megan Joerg Seconded: Brett Parbery Motion Carried</p> <p>1.5 Business Arising</p> <p>The Business Arising from 24 November 2020 was reviewed. All items included in the 24 November Action List.</p> <p>1.6 Correspondence</p> <p>Sue Birch</p>	
<p>2. GENERAL BUSINESS</p> <p>2.1 Review of Previous Minutes</p> <ul style="list-style-type: none"> - RS and SL are up in April – voting will occur on Survey Monkey in the new year - Looking at developing a specific process for complaints against coaches. Look at having a tribunal to look at these complaints, consisting of a legal panel and two coaches. - Request ENSW to incorporate into existing resources, SB is on the syllabus review panel and it could be incorporated here. 	

- Level 3 – We need local and international coaches to run these courses. It is something we will still pursue in 2021.
- IGQ – RS asked for the minutes regarding the appointment of representatives, he was denied the minutes but Andrew provided him with his recollection of the meeting.
- RS provided coaching submission to Korda Mentha.

2.2 Complaints Process - National education and directive

- There is a coach code of conduct under the EA policies which has a process where complaints can be dealt with. Looking at incorporating a module in the coaching syllabus regarding this process.
- Panel would include legal representation and coach representatives.

Action: BF to take this to the board and see what NSW needs to do (BF by Jan) (17)

2.3 Willinga Park Coach Development

- BP spoken to the organising committee and has all the appropriate people on board. He has secured the facilities.
- Dates 24/25th Feb 2020
- Willinga runs from the 18th – 27th February
- Subcommittee of BP, MJ and SB to organise content. Sue Birch will be NSW liaison and RS will provide support.
- Terry Snow offered to approach the AIS for a coach to talk about the coaching of athletes.
- Looking at incorporating from grass roots level to elite coaching.
- We need to find a MC for the event.
- Look at coaches with star appeal to present.
- Look at the possibility of incorporating a dressage judge for the event as well.
- The audience is coaches, and it's intended to be free for coaches.
- Draft program and save the date to go out within the next two weeks.
- Looking at funding for Christoph Hess or equivalent for Level 3 workshops.
- NSW is looking at a new website with LMS platforms in the first six months of next year. Looking at running online content within the second half of next year.
- Coaching committee to look at logistics of this.

Action: Draft Program and Save the Date within the next two weeks (MJ, BP, SB by 5th Jan) (18)

Action: Bring menu of modules that we could present online (All by Jan) (19)

2.4 Coaching Waiver

- Waiver was sent around to the state branches, it was too long and complicated.
- Waiver needs to be short and in plain English so it is easily understandable.
- Waiver is not to protect coaches; it's to make clients aware of the inherent risks.
- All EA Coaches have professional indemnity insurance.
- The aim is to have a one page explanation and a one page declaration

Action: BF to work with Gow Gates to produce a simplified waiver/coaching tool and comes back to January meeting with the model (BF by Jan) (20)

Proposed: Megan Joerg Seconded: Sally Ann Barbera

2.5 Clarification re EOI for CE's for national & state distribution

- Giving national and state branches a list of coach educators who are available and interested in doing presentations.
- It is a resource and not a prescriptive list of people they can use.
- The EOI asks coaches if they have any interest in presenting on behalf of EA for national or any state run events.

2.6 AH has provided feedback re board's decision on IGEQ appointments

- RS sent the boards response to the IGEQ to the national committee, he will forward onto the ENSW Coaching Committee.
- IGEQ delegate on the national committee was never a decision that was made by the board and was continued on.

Action: RS to forward the boards response to the IGEQ appointments (RS by Jan) (21)

2.7 Pony Riding Working Group

- SB is the national representative on this committee.
- The group is called size matters and is designed to address the issue of people riding horses that are too small for them.
- Looking internationally at what other countries do in regards to this.
- Could be avenues through NSW legislation under animal welfare.

2.8 Sport Committee endorse promoting training to coaches

- Coaching has the full support of the other disciplines with regard to any of their training
- Looking to coordinate an action plan so they can be communicated via the various platforms.
- Looking at actively aligning back to the disciplines.

2.9 Incident Report

- Ambiguity of near misses form that needs to be submitted.
- Form is to be mandatory.
- Form A to be completed to anyone who had a near miss but no injury and this is where the issue lies.
- Needs to be more straightforward and easier for coaches to fill out.

Provide constructive feedback to Meredith regarding incident reports (All by Jan) (21)

3 OTHER BUSINESS

Meeting closed at 9:13 pm

NEXT MEETING
18TH JANUARY 7PM

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