



FEI Carriage Driving Course Designers Course

For promotion to FEI Carriage Driving Level 1 Course Designer, refresher status for existing FEI Level 1 Carriage Driving Course Designers and for promotion to National Level Carriage Driving Course Designers.



Hosted by **Equestrian Australia (EA)**

Overall FEI Course Director:
Assistant Course Director:

Dr Wolfgang Asendorf (GER)
Peter Harkness (AUS)

EA Course Coordinator:

Kathryn O'Donnell
Equestrian Australia

Venue:

AELEC
Tamworth, NSW

Date:

9th-10th October, 2014

This course is an FEI Carriage Driving Course Designers Course

Therefore priority will be given to attendees in the following order:

1. Promotion course for officials to FEI Carriage Driving Course Design L1 status
2. Continuing education for Officials, refresher
3. Promotion of candidates to Carriage Driving National Course Design status.

Places are limited to 20 persons, therefore a place cannot be guaranteed for all applicants.

Confirmation of acceptance at the course and further course details including timetables and the exact location of the "class room" within the venue will be forwarded **after** registrations have closed on 29th August 2014. Course fees will not be banked/debited until acceptances have been confirmed.

Attendance doesn't necessarily guarantee maintenance of current status. A positive report from the Course Director along with the required officiating experience must be met to maintain status. Failure to meet these can result in down grading or removal of qualification status.

Applications

All prospective course participants are required to complete **two** separate course application forms:

1. EA Course Registration and Payment Form (attached below)
2. FEI Course Entry Form

Both forms must be returned to the EA National Office.

Applicants from outside Australia need their National Federation to forward a copy of endorsed application to:

Equestrian Australia
Attention – Ben Harris
P.O. Box 673, SYDNEY MARKETS NSW 2129
ben.harris@equestrian.org.au
Fax: 61 2 9763 2466

Candidate Participation Requirements

All Candidates will be asked to complete written and/or verbal assessments during the Seminar. This allows the Course Directors to assess candidate understanding of the knowledge or skills being delivered.

To extract maximum benefit from a course, all candidates are encouraged to be active participants and engage in course discussion as much as possible.

Participants who need assistance with reading/writing/language can bring an interpreter/scribe or to do verbal rather than written assessment.

Please notify the Course Coordinator if this is the case and we will do everything we can to accommodate.

Participants are required to take up to date Carriage Driving Rule Book, General Regs & Memorandum

Maintenance

Officials need to have suitable experience nationally in their field of expertise, before consideration will be given for acceptance on to the FEI lists.

Officials attending the course cannot officiate at the event at the same time

Important Notes

Morning tea, lunch and afternoon tea are included in course fees and are provided at the venue.

All other meals, travel and accommodation are at participant's own expense.



Carriage Driving Course Designers Course

9-10th October, 2014

Tamworth, Australia



Please complete this form with payment details to EA National Office:

DEADLINE FOR RETURN TO EA – 29th August 2014

PO BOX 673, SYDNEY MARKETS NSW 2129

Fax: + 61 2 9763 2466 Email: education@equestrian.org.au

Your details
(print clearly)

Name: _____

Address: _____

Suburb: _____ State: _____ Post Code: _____

Country (if not Australia): _____ Tel (BH): _____

Tel (AH): _____ Mobile: _____ Fax: _____

E-Mail: _____

Current Official Level: Non Accredited National FEI Level 1/2/3
 Do you wish to be promoted at this course? To National Status To FEI status
 Are you attending this course to maintain your current FEI status? YES

Payment Details:

Course Fees (all)

\$200.00 AUD (incl. GST)

Includes

- Course participant material
- Morning tea, lunch and afternoon tea provided at the course

EA Budget Code: 41025 (FEI CD)

Important Notes:

Payment will not be banked until acceptances have been advised after 29th August 2014
Upon payment this form will become a TAX INVOICE for GST purposes. ABN: 19 077 455 755

Payment Method

Cheque *Australia Post* Money Order (payable to 'Equestrian Australia') or

Credit Card: VISA MasterCard

Credit Card Number: _/_/_/_ _/_/_/_ _/_/_/_ _/_/_/_

Expiry Date: __ __ / __ __ CCV (Last 3 digits on back of card): __ __ __
 (destroyed upon successful processing of payment)

Card Holder's Name: _____ Signature: _____

Important Notes

Course fees are not refundable within 2 weeks of course. Any cancellation request prior to this must be addressed in writing to the EA National Office attention – Education Administration Coordinator.