

Time and Date	7:30pm on Mon 20 Jan 20.
Location	Teleconference
Attendees	Rob Stewart, Sandy Lucas, Brett Parbery (part), Bruce Farrar (Secretary)
<p>1. ADMINISTRATION</p> <p>1.1 Welcome</p> <p>Rob as Chair opened the meeting at 7: 30pm.</p> <p>1.2 Apologies</p> <p>Megan Joerg and Sallyann Barbera.</p> <p>1.3 Conflicts of Interest</p> <p>As recorded.</p> <p>1.4 Review of Previous Minutes</p> <p>The Meeting Minutes from 9 Dec 19 were reviewed.</p> <p>1.5 Business Arising</p> <p>The Business Arising from 9 Dec19 was reviewed and approved.</p> <p>Coach Update Feedback Action: Chase up what feedback was received for the Coach Update Clinics (Sue Birch by next meeting).</p> <p>National Equestrian Industrial Awards Action: Provide a position paper on industrial awards for the equestrian industry (Bruce Farrar by 31 Mar 20).</p> <p>Merchandise Carried over.</p> <p>1.6 Correspondence</p> <p>16 Dec 19 – ENSW to EA re questioning the cessation of Lucy Warhurst’s employment. 14 Jan 20 – EA to ENSW re the appointment of Gillian Canapini and Cathi Collier to the EA Board.</p>	

2. GENERAL BUSINESS

2.1 EA Coaching Committee Update

EA Coaching Expenditure

Action: Carried over - Chase up the EA CFO for FY20 coaching expenditure (Bruce Farrar by next meeting).

Coach Insurance

Rob advised that no progress had been made by EA and Gow Gates to deliver the transparency, value and flexibility demanded by coaches.

Action: Chase EA for a coach insurance update (Rob Stewart by next meeting).

EA Coach Re-accreditation Timetable

Action: Chase up EA to provide the accreditation timetable for coach renewals, ie who by when (Rob Stewart by 10 Feb 20).

EA Coach of the Month

Rob suggested that more structure and consistency was needed to decide EA Coach of the Month awards.

Action: Draft an assessment matrix proposal for EA (Rob Stewart by 17 Feb 20).

National Coaching Conference

Rob reported that the March 2020 National Coaching Conference is likely to be postponed until after the Olympics, due to the current staff transitions at EA.

Action: Draft a program for a NSW Coaching Conference (All by 14 Mar 20, for presentation at the next meeting).

Action: Distribute the Boyd Exell Tamworth dates to the rest of the Committee (Bruce Farrar by 10 Feb 20).

Action: Contact Jean Bemelmans to find out if he can attend and what dates would be suitable (Brett Parbery by 10 Feb 20).

Action: Contact Edwina Tops-Alexander to find out if she can attend and what dates would be suitable (Rob Stewart by 10 Feb 20).

Fast Tracking

Rob advised that there was demand to fast track suitably competent riders into and up the coaching program. EA advised that Branch Coaching Committees should do level 1 and 2. There are up to 10 aspiring level 3's.

IGEQ Conference

Rob reported that Simon Kale and Tim Calkin attended the IGEQ Conference at Warendorf in Germany and that the Australian curricula is now mapped to the IGEQ matrix.

Action: Chase up Simon and Tim for their Conference Report (Rob Stewart by next meeting)

National Coaching Business Plan

Rob reported that no progress had been made as EA had not produced an overall business plan context.

Action: Chase EA to get a date when their business plan will be delivered (Rob Stewart by next meeting).

National Coaching Committee Charter

Rob reported that no progress had been made as EA had not agreed the relevant details with all the Discipline Committees.

Action: Chase EA to get a date when their Discipline Committees Charter will be finalised (Rob Stewart by next meeting).

3. OTHER BUSINESS

None

4. NEXT MEETING

Teleconference, Mon 17 Feb 20.

Meeting closed at 9:00pm.