

# Minutes

## Coaching NSW Committee Meeting

Date	12/9/18
Venue	ENSW Board Room
Attendance	Rob Stewart, Dave Cameron, Jane Frankum, Sally Barbera, Megan Joerg (phone), Sue Birch
Apologies	Brett Parbery
Invited Guest	Bruce Farrar

### Invited Guest – Bruce Farrar, CEO, Equestrian NSW

Bruce advised he had recently been privileged to be the Interim CEO at EA National prior to the role being taken up by new CEO, Lucy Warhurst.

Bruce submitted a paper to the EA Board discussing the following issues:

- Insurance Issues
- Staff departures
- EA was providing poor value to the coaching membership base
- A decline in brand satisfaction and confidence

Recommendations to the Board included:

- Reinstate the National Coaching Committee
- Release the 2014 NCAS Review
- Revisit the 2017 Coaching Pathways Proposal
- Revisit the Insurance Programme
- Hold a Coach Forum
- Review Coaching Admin Staffing requirements
- Review requirement for Final Assessment/Exam
- State Funding opportunities
- Develop Digital Resources

The Board provided an in-principle agreement to do all of the above recommendations. The following actions have already been put in place:

- Judy Fasher, Chairman, EA Board, wrote out to all currently accredited coaches releasing the 2014 NCAS review paper and the 2017 Pathways Programme Summary paper
- It was agreed at the August 2018 EA Sports Forum to hold a Coaches Forum on 22 November 2018

Bruce advised insurance premiums have doubled based on current claims history. Some insurance data has been made available to him as NSW CEO. Increases are due to claims over the past 5 years exceeding the premiums.

He has looked at the ESI (Imalia) market offering. Further work is required to ensure comparing apples to apples.

EA recognises further work is required to be done on providing the coaching insurance to meet the needs of the coaching community.

A dedicated email inbox, [coaching@ensw.org.au](mailto:coaching@ensw.org.au), has been established for use by the NSW Coaching community.

NSW website enhancements are planned with a tab on the website for Coaching matters/info to be created and managed by Sue Birch.

The NSW Coaching Committee are to consider their requirements of Sue Birch in support of the committee activities and programmes.

The NSW Coaching Committee is to submit their Charter and Terms of Reference as a matter of priority.

The Committee is to prepare plans and budgets for all proposed activities. The EVIC Coaching Committee is holding a CE/SSTA update clinic. Does the NSW Coaching Committee wish to be involved in holding this type of clinic?

Any submissions from the Coaching NSW Committee that need to be addressed by the NSW Board should be forwarded via Bruce with the assurance that he will present our issues or concerns unedited.

### **Meeting opened 19.28pm**

### **Minutes of previous meeting accepted.**

### **Actions arising from previous minutes**

1. The current EA Coaching accreditation status of each committee member was noted. Those not current are to update as a matter of urgency.
2. NSW Coaching Committee Charter – The Victorian Coaching Committee draft charter will be used as a base document for the NSW charter document. The changes/enhancements, as suggested and agreed by the committee, will be drafted and circulated for final comment by the committee prior to submission within 2 weeks to Bruce Farrar to present to the NSW Board – Rob Stewart
3. Committee members agreed to be known as the Coaching NSW Committee, consistent with the naming convention used by other discipline committees under the NSW umbrella.
4. Rob Stewart, as Chairman of the committee, will attend the Coaches Forum on 22/11/18 as representative of the committee. One other representative to attend. The committee members to hold secret vote.
5. All Committee members are urged to become familiar with the contents of the 2014 NCAS Review. Initial discussion items include:
  - Should a panel of Assessors be considered for final assessments/exams?

- Level 2 and 3 candidates – it is often difficult to find suitable demonstration riders when assessing higher level coaching candidates. It is to be encouraged that Level 2/3 candidates be assessed at their own facility and demonstration riders to be provided from their client base.
6. Coaching NSW will co-ordinate a state-based calendar of accelerated coach training camps and identify any supply and demand gaps, especially in regional areas. Megan advised insufficient time in 2018 to advertise and prepare for an accelerated coach training clinic and proposed a date of June 2019. The meeting supported this in principle but will await direction from the National Coaching Committee as to the way forward.
  7. [coaching@ensw.org.au](mailto:coaching@ensw.org.au) is gazetted to ENSW coaches . This is the email address to use should coaches have feedback for the Coaching NSW committee.
  8. The Committee is to decide whether a Coaching NSW FB page is required.
  9. When updating WWC checks on the EAOnline system, the validity year only goes as far as 2021 and since the checks are valid for 5 years our system needs to currently be able to accept valid dates up to and including 2023. Sue B to liaise with EA National regarding adding more years to the year options.
  10. Jane Frankum advised the renewal process could be made more user friendly and be more streamlined. This suggestion is to be taken to the National Coaching Committee when formed and operational.
  11. The Coaching NSW Committee will request the National Coaching Committee, once established, to rigorously pursue the reaccreditation of EA as a Registered Training Organisation.
  12. Rob to share his Insurance premiums comparison spreadsheet with all committee members
  13. Sue to prepare a spreadsheet showing numbers of NSW domiciled, financially current EA coaches who have reregistered with EA insurances vs those reregistered with other insurance.

### **Other Business**

Sally suggested that benefits/discounts/rewards be considered for Coaches who have maintained loyalty to the EA Coaching scheme for many years. Gold member status?

Megan advised she has approved final samples for the Coach merchandise. An email will be sent to all coaches with the price list of merchandise items and orders will be open for one month every 6 months.

### **Next Meeting**

21/11/18

**Meeting closed 20.04pm**